

**Minutes
Of
The Foxboro Water and Sewer Commissioners
July 23, 2009**

Members in Attendance: Chairman P. Henderson, Vice Chair R. Olsen, Clerk M. Stanton, Superintendent L. Potter

The Chairman called the meeting to order at 6:00 PM.

The Board had schedule three (3) interviews for the vacant position on the Assistant Water and Sewer Superintendent starting with Mr. David C. Littlefield at 6 PM, followed by Mr. Paul A. Mullins at 6:45 PM and then finishing up with Mr. Arthur F. Reynolds, Jr. at approximately 7:45 PM. As agreed to by the Board and the Superintendent; all three applicants were asked the same questions from a six page questionnaire. Questions covered general topics including Water, Sewer, Supervisory, Administrative, Computer Skills and Availability. The applicants were told to take as long as they needed to answer questions and that all questions may not apply to their specific work experience, but to try to answer as many as possible.


The interviews for all three applicants were completed in a professional manner. The Board was impressed with the quality of all of the applicants and appreciated their willingness to apply for this critical position and taking the time to interview. After all three interviews were completed, the Board and the Superintendent discussed the strengths and weaknesses of each applicant. It was decided that a final decision would be delayed until the next posted meeting on July 28, 2009 in order to allow the Board to review their notes and to thoroughly consider each applicant.

The meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

Phillip Henderson

These minutes of July 23, 2009 were approved as amended on August 25, 2009.


Michael Stanton, Clerk